MARTIN LUTHER KING HIGH SCHOOL

BIOLOGY

2014-2015

Mr. Williamson

CLASS GUIDELINES

1. Martin Luther King High School has a school tardy/truancy policy. The teacher will follow that policy. Students will be in the room, ready to work when the tardy bell rings.

2. Students will bring the following items to class DAILY:

 a. A notebook as described in class with white, 8½x11 notebook paper (college rule)

 c. A #2 pencil and a blue or black pen (assignments done in ink other than black or blue will not be accepted)

3. Students will not be allowed to use the restroom during the class period, unless the teacher notes that it is an emergency.

4. Students will not abuse school property or equipment and will keep a clean environment.

5. The use of food, drink, and gum are not permitted in the classroom. Any phones, cameras, portable music players, pictures, notes, magazines, books, homework, games, make-up, hair grooming supplies, or other items that do not pertain to class work will be dealt with in accordance with school policy.

6. Obscene, suggestive, or disrespectful language will not be tolerated.

7. Students will not be dismissed by the teacher until the class is done with the activity and the students are quiet and in their seats.

8. Late work will be accepted for up to four school days after the due date with a 20% loss of possible points per day late.

It is the parent’s responsibility to clear an absence within three school days or the absence will be considered unexcused and any work from the missed days will not be credited toward the student’s grade. Students who are absent are responsible for making up all assignments and test/quizzes. It is the student’s responsibility to check online while they are absent and then with the teacher to determine work missed and/or to remind the teacher that they need to make up a test/quiz. All tests/quizzes must be made up the day the students returns from an excused absence (except under extenuating circumstances as determined by the teacher or in accordance with school policy).

9. The King High School Code of Academic Integrity *will* be followed.

10. If you are found with a cell phone out or in sight during a test, your test will be picked up and you will receive a zero for the test grade. Cell phones being used for purposes other than teacher approved reasons that pertain to the class activity will result in a zero for the activity.

11. The consequences of disregarding the class guidelines may be one or more of the following:

 Verbal warning and/or seat change

 Phone call or letter to parent/guardian

 Detention

 Referral to Counselor

 Referral to Asst. Principal

 Removal from class and loss of credit

GRADING POLICY

The course is divided into units. In each unit may include, but is not limited to: notes, vocabulary, homework, labs, activities, quizzes, and tests. Your class grade is based on a point system. During the semester, points will be issued on the work done, which may include, but not limited to: notes, activities, homework, labs, quizzes, tests, notebook, participation, and/or projects. It is the responsibility of each student to turn in required assignments on the designated due-dates. Work not turned in due to an excused absence will be due according to school policy.

A letter grade assigned as follows:

 A………90-100%

 B………80-89%

 C………70-79% Based on total possible points.

 D………60-69%

 F………0-59%

CONTACTING THE TEACHER

The most efficient way to contact Mr. Williamson is via email at: mwilliamson@rusd.k12.ca.us . I will try to return email messages by the end of the next school day. Information concerning assignments, due dates, and class information can be found at [www.bioapes.com](http://www.bioapes.com). If a student needs help, tutoring, or has a question they may schedule a time before school or at lunch by seeing me. Parents may also call the school 951-789-5690 and leave a message at extension 62124.

I HAVE READ THE ATTACHED COURSE GUIDELINES AND UNDERSTAND THEM. I UNDERSTAND THAT FAILURE TO FOLLOW THESE GUIDELINES COULD RESULT IN FAILURE OR REMOVAL FROM THE COURSE.

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Signature of student Date Signature of parent Date

Please sign and return this page. A copy of this document can be downloaded at: 8/26/13

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